

TO: Mayor Gardner
City Council Members
Sand Point Residents

FROM: Jordan Keeler
City Administrator

DATE: September 7, 2018

SUBJ: Monthly Report for September 2018



Here is a brief list of items I have been working on since our last meeting:

TDX

- I met with John Lyons in late August to discuss the summer construction schedule as ways the two entities can work together to better the community. John attributed the delay of work in the trailer court due to a parts shortage as result of a massive rebuild of the grid in Puerto Rico. He indicated that he would like to come out and give a presentation at the October meeting.

EAT CLINIC LEASE

- The contract has been signed by both parties and submitted to IHS for their approval. Jennifer Harrison stated that HIS did not give a timeline on when they would receive word on approval. As Ms. Harrison is leaving EATs, I will be sure to stay on top of this to ensure it does not fall through cracks if she leaves before IHS approves the new lease.

DOCK REPLACEMENT

- The project is moving along and hitting the milestones needed for a November bid. DOT+PF, PND Engineers, and City staff held a teleconference to go over the 'Plans In Hand' design and make any changes, comments or corrections to the plans before the plans are finalized and out for bid. Best case scenario is for site prep to start in December with full construction in June. The city will need to work with DOT+PF and the eventual winning bidder to ensure there is enough room for safely storing materials and equipment for the project.

SOUTHWEST GOVERNMENTS

- The contract with EATs is nearly finalized; they will take over the entire space vacated in August by the previous tenant. As part of the lease agreement, SWG will put money towards refreshing and some light remodeling of the new office space to meet the needs of EATs. I have a call with the other partners on the 7th and will know more after the call.

Part 139 CERTIFICATION/AVIATION NEWS

- See attached memo.