

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Wednesday, July 20, 2022 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:03 p.m.

ROLL CALL:

James Smith	Mayor	Present
Danny Cumberlidge	Seat A	Present
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present - Telephonically
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

Jordan Keeler, Administrator
 Jade Gundersen, Interim City Clerk
 Kurtis Gundersen, Finance Officer
 Dave Anderson, Police Chief
 Carmen Holmberg, EMS Director -Telephonically
 Robert Gadotti, Fire Chief
 Julius Karlsen, Public Works Director
 Dylan Jacobsen, Water & Sewer Supervisor

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Marita Gundersen made a motion to approve the agenda.

SECOND: Council Member Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

CONSENT AGENDA:

Mayor James Smith requested a motion to approve the consent agenda.

MOTION: Council Member Marita Gundersen made a motion to approve the Regular Meeting Minutes of June 3, 2022.

SECOND: Council Member Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Kurtis reported that there was \$23,111.00 in Raw Fish Tax Revenue and \$52,776.83 in Sales Tax received in May. He added that in last month’s report, Sales Tax for April was report as \$30,697.45, but the correct amount is \$45,696.71.

Administrator – Jordan Keeler

Administrator Jordan Keeler reported that he continued working with Trident and ANTHC on connecting them to our water supply. He also spent time sorting through personnel issues and worked with Jade to catch up on incomplete items. He read up on boat impoundment procedures and sales and exchanged emails with legal on how to do it properly, and spent more time with lawyers regarding outstanding legal matters. He added that the Borough did receive funding from the State of Alaska to help pay for new harbor improvements, including floats, water, and electricity. They will be the lead on the project. There is no start date yet, but the Borough and City have both been pushing for this and its great news for us.

Police Chief – David Anderson

Chief David Anderson reported that they had 29 calls for service and various cases. They had two new officers report for duty, Officer John Young on June 28th and Sergeant Tyler Fryberger on July 6th. They have both come to the City highly recommended and are finishing their first tour here. It has been a good experience for them. Also included in the written report is Investigator Lawery's report from Anchorage, he has been very busy interdicting quite a bit. He just completed training in Nashville, Tennessee and headed back for regular duty tomorrow. The addressing signs are ready to pick up at the Police Department. We are working on a letter with Jade to send out advises people on when they can pick them up.

EMS Director– Carmen Holmberg

EMS received 7 calls, 3 tone outs and 4 medevacs. The EMS position will be posted for EMS Relief. They are still waiting on AutoPulse Training to be used in the Ambulance. The EMS Vehicle has had an oil change and the ambulance is fueled up. They are working on having an ETT Training and hopefully by the end of this month or next month, they will have lines painted for the ambulance bay.

Fire Chief – Robert Gaddotti

Fire Chief Robert Gadotti reported that there were 0 fire calls for the month of June. He assisted on 1 EMS call. He did repairs on the Fire Boat and got it running. He took it for a short ride, but it still needs to be pulled out of the water for cleaning and inspection.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen reported that they graded the harbor and city dock, swept the roads, and put gravel on side roads. They moved and rented out the Hitachi 200 and serviced the Hitachi 200 excavator. Housekeeping was performed at the shop. They hauled rock for Telalaska and rented the 580. Service was provided on the EMS vehicle and partitions were removed. They ordered and installed new final drive motor for Bobcat 325. The seals were replaced in the Case 425 skid steer grapple cylinders. They repaired broken water and sewer lines. Equipment was rented to Utility Technologies, Inc. The broken fan coupler was replaced on the incinerator motor at the landfill.

Water & Sewer Supervisor – Dylan Jacobsen

Water & Sewer Supervisor Dylan Jacobsen reported that GCI had contractors here digging and they had to fix 3 sewer lines and 2 water lines damaged during their dig. He completed the annual consumer confidence report, sent in final draft to DEC, posted them throughout the community, and the office helped by posting it on the website and distributing it in the mail. He completed Monthly and Quarterly water samples and the Quarterly PM reported was completed and sent in. He met with Trident about their upcoming water service connection. Alaska Geothermal contacted him and postponed the lift station project from June until after July 4th. He pressure washed, cleaned out, and set up a porta potty in the harbor for the Pink Rain Champagne event. He repaired the polymer pump, checked valves, and replaced the diaphragm. Routine maintenance was performed around the water plant and backwashing as needed. Brandon helped him hand dig a shut off valve to turn someone's water off.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff's report was included in the packet.

HEARINGS, ORDINANCES, AND RESOLUTIONS: None

OLD BUSINESS: None.

NEW BUSINESS:

1. Contract for Professional Services

MOTION: Council Member Marita Gundersen made a motion to approve the Contract for Professional Services with Irina Morozova as presented.

SECOND: Council Member Danny Cumberland seconded the motion.

VOTE: Motion passed unanimously.

2. Building Permit: George Huckobey

MOTION: Council Member Marita Gundersen made a motion to approve the Building Permit Application submitted by George Huckobey.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

3. Donation Request: QTT Graveyard Clean-Up

MOTION: Council Member Arlene Gundersen made a motion to donate \$500 to the QTT Graveyard Clean-Up.

SECOND: Council Member Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

4. Donation Request: Sand Point Silver Salmon Derby

MOTION: Council Member Arlene Gundersen made a motion to approve the Sand Point Silver Salmon Derby donation request in the amount of \$750.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

5. City Building Repair

MOTION: Council Member Shirley Brown made a motion to give staff authority to put the City Building Repairs out for bid.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

6. Trident Water Rates

Administrator Jordan Keeler explained the situation with taking over the water production for Trident Seafoods with rates being the first issue, which Trident hasn't monitored water production. For the City to set a rate, they need to know the water production used. Then the rate would need to go into an Ordinance for first reading, second reading, and adoption, if approved. At the next meeting, the Ordinance will be out for first reading. Council Member Marita Gundersen expressed concerns that the council hadn't voted on adding Trident to our water supply yet, but that it is discussed like it is happening. She also had concerns about increased utility costs to run additional pumps and other costs to connect. Council Member Arlene Gundersen expressed similar concerns and added that there has been nothing presented to the council on how this project

is going to affect the city in costs. Mayor Smith added that there is a lot to work out yet. There was additional discussion about the vacant Water/Sewer Operator position and concerns filling it. Council Member Allan Starnes added that both he and David Walls are certified water operators and that for Trident to commit to anything, they need to know what the price will be based off of usage, utility, and labor, and Trident would be supplying the tie in.

PUBLIC COMMENTS:

None

EXECUTIVE SESSION:

MOTION: Council Member Marita Gundersen made a motion to move into Executive Session to discuss Outstanding Legal matters at 7:29 pm.

SECOND: Council Member Danny Cumberlidge seconded the motion.

MOTION: Council Member Marita Gundersen made a motion to move out of Executive Session at 7:39 pm.

SECOND: Council Member Danny Cumberlidge seconded the motion.

No action taken.

COUNCIL COMMENTS:

Councilmember Arlene Gundersen thanked the department heads for their written reports.

ADJOURNMENT:

MOTION: Council Member Danny Cumberlidge made a motion to adjourn.

SECOND: Council Member Arlene Gundersen seconded the motion.

The meeting adjourned at 7:48 p.m.


James Smith Sr., Mayor

ATTEST:


City Clerk