

# CITY OF SAND POINT COUNCIL MEETING



Tu Tuesday, October 10, 2023

Workshop : 2:00 pm

Meeting: 7:00 pm

# CALL TO ORDER

# ROLL CALL

# APPROVAL OF AGENDA

# CITY OF SAND POINT

(Packet will be available on website October 6, 2023) [www.sandpointak.com](http://www.sandpointak.com)



## MAYOR

Mayor James Smith - Office Exp. 2023

## COUNCIL MEMBERS

Austin Roof	Seat A - Exp. 2025
Allan Starnes	Seat B - Exp. 2023
Amy Eubank	Seat C - Exp. 2025
Jack Foster Jr.	Seat D - Exp. 2023
Marita Gundersen	Seat E - Exp. 2024
Arlene Gundersen	Seat F - Exp. 2024

## SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

**Regular Meeting**

**October 10, 2023 7:00 pm**

*There will be a workshop at 2:00 pm.*

### CALL TO ORDER

### ROLL CALL

### APPROVAL OF AGENDA

### PUBLIC COMMENTS ON AGENDA ITEMS

### CERTIFICATION OF ELECTION / OATH OF OFFICE

### CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting September 12, 2023

### REPORTS:

1. Finance Officer
2. Administrator
3. Police Chief
4. EMS Director
5. Fire Chief
6. Public Works Director
7. Water / Sewer Supervisor
8. Harbor Master

### HEARINGS, ORDINANCES AND RESOLUTIONS:

### OLD BUSINESS:

### NEW BUSINESS:

1. AML Annual Conference & Pacific Marine Expo

### PUBLIC COMMENTS

### EXECUTIVE SESSION

1. Legal Matters

### COUNCIL COMMENTS

### ADJOURNMENT

*To participate telephonically, please call 1-800-315-6338 and use the passcode 26961 followed by the # key.*

# City of Sand Point



## CERTIFICATION OF ELECTION

The City Council of Sand Point herewith certifies the October 3, 2023 General Election results as presented by the City Clerk as follows:

<b>MAYOR</b>	<b>James Smith</b>
<b>CITY COUNCIL SEAT B</b>	<b>Jani Gundersen</b>
<b>CITY COUNCIL SEAT D</b>	<b>Jack Foster Jr.</b>

**The City Council by this certification herewith declares the following:**

1. **James Smith** is elected as **Mayor** of the Sand Point City Council for a term of three (3) years, expiring October, 2026.
2. **Jani Gundersen** is elected to **Seat B** of the Sand Point City Council for a term of three (3) years, expiring October, 2026.
3. **Jack Foster Jr.** is elected to **Seat D** of the Sand Point City Council for a term of three (3) years, expiring October, 2026.

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE  
SAND POINT CITY COUNCIL**

**This 10<sup>th</sup> day of October, 2023.**

\_\_\_\_\_  
James Smith, Mayor

ATTEST:

\_\_\_\_\_  
Jade Gundersen, City Clerk

# CONSENT AGENDA

**CALL TO ORDER:**

The regular meeting of the Sand Point City Council was held Tuesday, September 12, 2023 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:02 p.m.

**ROLL CALL:**

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Allan Starnes	Seat B	Absent/Excused
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present—Telephonically @ 7:14 pm

A quorum was established.

**Staff in attendance:**

- Debi Schmit, Administrator
- Kurtis Gundersen, Finance Officer –Telephonically
- Jade Gundersen, City Clerk
- Julius Karlsen, Public Works Director
- Dylan Jacobsen, Water & Sewer Supervisor

**APPROVAL OF AGENDA:**

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Marita Gundersen made a motion to approve the agenda.

SECOND: Council Member Austin Roof seconded the motion.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS ON AGENDA ITEMS: None**

**CONSENT AGENDA:**

MOTION: Council Member Marita Gundersen made a motion to approve the Regular Meeting Minutes of August 22, 2023 with corrections.

SECOND: Council Member Austin Roof seconded the motion.

VOTE: Motion passed unanimously.

**REPORTS:**

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported that for the month of July, the City received \$67,267.52 in Raw Fish Tax and \$83,361.17 in Sales Tax.

Administrator – Debi Schmit

Administrator Debi Schmit read her report included in the packet. She added that she enjoyed working out of the office in Sand Point for the summer and appreciated getting to know the staff and operations. Council Member asked if an auditor was secured for the next year and Debi believed that they do.



Police Chief – Jeff Thompson

Police Chief Jeff Thompson’s report was included in the packet. Mayor James Smith said they stated that they should be filling the Office Manager position soon.

EMS Director

EMS Director Denise Mobeck’s report was included in the packet.

Fire Chief- Jason Bjornstad

Fire Chief Jason Bjornstad’s report was included in the packet.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen read his report included in the packet. Council Member Austin Roof asked about the fire damage to equipment at the recent dump fire, Julius added that there was no damage.

Water/Sewer Director- Dylan Jacobsen

Water/Sewer Director Dylan Jacobsen read his report included in the packet. Council Member Austin Roof asked if Trident had tied into the water line yet. Dylan added that they had and hadn’t noticed a difference yet. Austin thanked the Public Works crew for their help with the salmon derby.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr.’s report was included in the packet.

**HEARINGS, ORDINANCES, AND RESOLUTIONS:**

1. Resolution 23-09: A Resolution of the Sand Point City Council Appointing Election Judges for the October 3, 2023 General City Election

MOTION: Council Member Austin Roof made a motion to adopt Resolution 23-09: A Resolution of the Sand Point City Council Appointing Election Judges for the October 3, 2023 General City Election.

SECOND: Council Member Jack Foster Jr. seconded the motion.

DISCUSSION: City Clerk Jade Gundersen stated that the appointed judges would be Marcella DeCosta, Laiv Gundersen, and Mary Ann Krone and added that the Aleutians East Borough election would also be happening then.

VOTE: Motion passed unanimously.

**OLD BUSINESS: None**

**NEW BUSINESS:**

1. Ratification of Phone Poll-August 23, 2023

MOTION: Council Member Amy Eubank made a motion to ratify the phone poll from August 23, 2023 approving New Business 1. Harbor Lot Lease: Sand Point Marine LLC and 2. Building Permit: Sand Point Marine LLC.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

2. Building Permit: Jade Gundersen

MOTION: Council Member Amy Eubank made a motion to approve the Building Permit for Jade Gundersen to build a shed on Plat 8-13, Block 2, Lot 1 Bayview Subdivision.

SECOND: Council Member Austin Roof seconded the motion.

DISCUSSION: Jade Gundersen said she is in a Residential 8 (R-8) zone, with a 20-foot set back from the road and 5-foot setback from the side.

VOTE: Motion passed unanimously.

3. Donation Request: Pauloff Harbor Tribe Recycling Fair

MOTION: Council Member Amy Eubank made a motion to approve donation request of \$300 for the Pauloff Harbor Tribe Recycling Fair.

SECOND: Council Member Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

4. Donation Request: Qagan Tayagungin Tribe End of Summer Clean-Up

MOTION: Council Member Amy Eubank made a motion to approve donation request of \$500 for the Qagan Tayagungin Tribe End of Summer Clean-Up.

SECOND: Council Member Jack Foster Jr. seconded the motion.

DISCUSSION: Clarrisa Devine, Environmental Coordinator at Qagan Tayagungin Tribe explained her plans for the clean-up on September 24<sup>th</sup> from 12:00 pm-3:00 pm, and uses for the funds for barbeque supplies and prize raffle.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS: None**

**COUNCIL COMMENTS:**

Council Member Jack Foster Jr. said that we need to start planning for the new cemetery.

Council Member Austin Roof thanked everyone who helped with the salmon derby.

**ADJOURNMENT:**

MOTION: Council Member Amy Eubank made a motion to adjourn.

SECOND: Council Member Marita Gundersen seconded the motion.

The meeting adjourned at 7:37 pm.

\_\_\_\_\_  
James Smith Sr., Mayor

ATTEST:

\_\_\_\_\_  
Jade Gundersen, City Clerk

# REPORTS

# FINANCE OFFICER

**City of Sand Point  
Raw Fish Tax Revenue**

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>
July	83,040.24	81,992.40	51,221.78	113,532.23	75,441.44	67,267.52
August	48,290.30	88,100.71	27,115.98	138,608.76	28,751.91	37,886.59
September	49,496.61	65,893.27	24,635.83	50,718.35	32,212.43	-
October	46,261.99	51,476.42	18,438.92	54,051.75	38,400.61	-
November	4,963.48	3,495.99	1,111.79	1,794.82	-	-
December	74.67			480.71	2,762.41	-
January	12,558.77		2,616.57	19,887.44	19,465.94	-
February	24,948.95		37,744.95	0.38	28,231.08	-
March	82,916.26	13,306.96	38,681.59	524.88	1,887.34	-
April	13,561.22	13,500.37	30,237.38	51,631.27	-	-
May	8,025.95	8,261.04	15,943.63	23,111.00	10,590.34	-
June	89,711.60	16,659.69	121,562.18	72,778.80	36,093.24	-
<b>Total</b>	<b>463,850.04</b>	<b>342,686.85</b>	<b>369,310.60</b>	<b>527,120.39</b>	<b>273,836.74</b>	<b>105,154.11</b>

**Sales Tax Revenue**

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>
July	92,628.52	88,102.92	61,022.60	70,786.04	89,695.85	83,361.17
August	65,979.46	102,628.84	62,489.92	74,541.89	95,714.41	116,018.19
September	71,697.10	86,603.67	65,441.59	102,222.37	73,512.92	-
October	58,219.29	75,277.68	50,576.22	71,318.24	106,675.97	-
November	46,835.09	42,723.86	35,912.73	51,328.38	36,554.18	-
December	39,642.29	50,112.63	44,715.17	83,784.18	79,385.83	-
January	44,528.74	34,118.45	39,231.36	47,846.93	59,987.67	-
February	41,619.24	35,316.83	49,311.31	50,102.23	54,955.61	-
March	75,803.84	48,712.31	67,978.55	65,376.73	81,865.34	-
April	49,639.45	33,711.29	47,933.84	45,696.71	36,090.81	-
May	61,719.51	47,729.27	47,260.30	52,776.83	35,672.95	-
June	93,332.26	71,991.16	82,115.58	102,952.69	137,542.76	-
<b>Total</b>	<b>741,644.79</b>	<b>717,028.91</b>	<b>653,989.17</b>	<b>818,733.22</b>	<b>887,654.30</b>	<b>199,379.36</b>

City of Sand Point  
Bank Balance

Date

	Balance	
Bank	End of August	Date
Key Bank	2,865,556.12	2,890,340.51
Wells Fargo - General	170,395.87	365,692.34
Wells Fargo - Bingo Fund	147,958.77	156,992.08
Wells Fargo - Silver Salmon Fund	20,072.81	39,739.49
Wells Fargo - PD Federal Forfeiture	593.67	593.67
Wells Fargo - PD State Forfeiture	6,666.61	6,666.61
Charles Schwab	623,051.85	596,286.52

**CITY OF SAND POINT**  
**\*Revenue Guideline-Alt Code©**

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Current Period: AUGUST 23-24

		23-24	23-24	AUGUST	23-24	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
<b>GENERAL FUND</b>						
Active	R 01-002 GENERAL FUND/WELLS F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-200 CAPITAL GAIN / LOSS	\$0.00	\$894.88	(\$11,242.75)	-\$894.88	0.00%
Active	R 01-201 INTEREST INCOME	\$25,000.00	\$27,717.08	\$13,591.29	-\$2,717.08	110.87%
Active	R 01-202 FINES AND PENALTIES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	R 01-203 OTHER REVENUE	\$5,500.00	\$130.00	\$55.00	\$5,370.00	2.36%
Active	R 01-205 4% SALES TAX	\$850,000.00	\$227,793.23	\$83,361.17	\$622,206.77	26.80%
Active	R 01-208 CARES INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-213 RAW FISH TAX	\$350,000.00	\$103,360.76	\$67,267.52	\$246,639.24	29.53%
Active	R 01-214 FINE-LATE SALES TAX	\$550.00	\$826.72	\$0.00	-\$276.72	150.31%
Active	R 01-217 7% B & B Tax	\$9,500.00	\$3,319.81	\$651.60	\$6,180.19	34.95%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-230 DONATIONS	\$61,000.00	\$200,000.00	\$100,000.00	-\$139,000.00	327.87%
Active	R 01-232 FIRE MISC REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$2,000.00	\$225.00	\$200.00	\$1,775.00	11.25%
Active	R 01-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$85,000.00	\$0.00	\$0.00	\$85,000.00	0.00%
Active	R 01-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$256,841.00	\$0.00	\$0.00	\$256,841.00	0.00%
Active	R 01-258 REVENUE--ALEUTIANS EA	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Active	R 01-260 STATE LIQUOR SHARE TA	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 01-265 SOA DOCCED SHARED FI	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 01-266 SOA DOR FISH BUS SHAR	\$165,000.00	\$0.00	\$0.00	\$165,000.00	0.00%
Active	R 01-285 EQUIPMENT RENTAL	\$10,000.00	\$6,516.76	\$496.76	\$3,483.24	65.17%
Active	R 01-290 AK HIDTA PROGRAM	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Active	R 01-291 BUILDING RENTALS	\$115,000.00	\$18,560.93	\$12,260.97	\$96,439.07	16.14%
Active	R 01-293 LIBRARY GRANT	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	R 01-296 PD FORFEITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-297 POLICE MISC REVENUE	\$90,000.00	\$0.00	\$0.00	\$90,000.00	0.00%
Active	R 01-298 EMS MISC REVENUE	\$61,000.00	\$0.00	\$0.00	\$61,000.00	0.00%
	<b>Total</b>	<u>\$2,287,391.00</u>	<u>\$589,345.17</u>	<u>\$266,641.56</u>	<u>\$1,698,045.83</u>	<u>25.76%</u>
	<b>Total GENERAL FUND</b>	\$2,287,391.00	\$589,345.17	\$266,641.56	\$1,698,045.83	25.76%
<b>BINGO FUND</b>						
Active	R 02-294 BINGO REVENUE	\$15,000.00	\$3,125.00	\$1,194.00	\$11,875.00	20.83%
Active	R 02-295 PULL TAB REVENUE	\$220,000.00	\$145,933.00	\$94,387.00	\$74,067.00	66.33%
	<b>Total</b>	<u>\$235,000.00</u>	<u>\$149,058.00</u>	<u>\$95,581.00</u>	<u>\$85,942.00</u>	<u>63.43%</u>
	<b>Total BINGO FUND</b>	\$235,000.00	\$149,058.00	\$95,581.00	\$85,942.00	63.43%
<b>SILVER SALMON DERBY</b>						
Active	R 03-230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-292 SILVER SALMON DERBY	\$40,075.00	\$0.00	\$0.00	\$40,075.00	0.00%
	<b>Total</b>	<u>\$40,075.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$40,075.00</u>	<u>0.00%</u>
	<b>Total SILVER SALMON DERBY</b>	\$40,075.00	\$0.00	\$0.00	\$40,075.00	0.00%
<b>ARPA LOCAL GOVT LOST REV</b>						
Active	R 09-130 DEFERRED REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 09-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 09-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF SAND POINT

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\*Fund Summary -  
Budget to Actual©

AUGUST 23-24

	23-24	AUGUST	23-24	23-24	23-24
	YTD Budget	MTD Amount	YTD Amount	YTD Balance	% YTD Budget
<b>FUND 01 GENERAL FUND</b>					
Revenue	\$2,287,391.00	\$266,641.56	\$589,345.17	\$1,698,045.83	25.76%
Expenditure	\$2,708,738.00	\$439,271.11	\$580,879.08	\$2,127,858.92	21.44%
		-\$172,629.55	\$8,466.09		
<b>FUND 02 BINGO FUND</b>					
Revenue	\$235,000.00	\$95,581.00	\$149,058.00	\$85,942.00	63.43%
Expenditure	\$259,950.00	\$86,825.44	\$130,949.90	\$129,000.10	50.38%
		\$8,755.56	\$18,108.10		
<b>FUND 03 SILVER SALMON DERBY</b>					
Revenue	\$40,075.00	\$0.00	\$0.00	\$40,075.00	0.00%
Expenditure	\$27,274.00	\$16,367.27	\$16,367.27	\$10,906.73	60.01%
		-\$16,367.27	-\$16,367.27		
<b>FUND 09 ARPA LOCAL GOVT LOST REV</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 10 CLINIC OPERATIONS/MAINTENANCE</b>					
Revenue	\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
Expenditure	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
		\$0.00	\$0.00		
<b>FUND 61 WATER/SEWER OPERATIONS</b>					
Revenue	\$267,950.00	\$15,208.92	\$32,569.07	\$235,380.93	12.15%
Expenditure	\$268,000.00	\$20,505.10	\$28,059.49	\$239,940.51	10.47%
		-\$5,296.18	\$4,509.58		
<b>FUND 62 HARBOR/PORT OPERATIONS</b>					
Revenue	\$800,768.00	\$54,722.89	\$94,885.13	\$705,882.87	11.85%
Expenditure	\$505,600.00	\$66,451.78	\$97,915.85	\$407,684.15	19.37%
		-\$11,728.89	-\$3,030.72		
<b>FUND 63 SOA DOCK</b>					
Revenue	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 65 REFUSE COLLECTION</b>					
Revenue	\$154,000.00	\$14,932.97	\$27,732.11	\$126,267.89	18.01%
Expenditure	\$153,150.00	\$9,519.60	\$309,040.42	-\$155,890.42	201.79%
		\$5,413.37	-\$281,308.31		
<b>Report Total</b>		-\$191,852.96	-\$269,622.53		



**CITY OF SAND POINT**  
**\*Revenue Guideline-Alt Code©**

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Current Period: AUGUST 23-24

		23-24	23-24	AUGUST	23-24	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
<b>Total</b>		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total ARPA LOCAL GOVT LOST REV</b>		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>CLINIC OPERATIONS/MAINTENANCE</b>						
Active	R 10-257 REVENUE--FEDERAL GOV	\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
Active	R 10-291 BUILDING RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>		\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
<b>Total CLINIC OPERATIONS/MAINTENANCE</b>		\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
<b>WATER/SEWER OPERATIONS</b>						
Active	R 61-202 FINES AND PENALTIES	\$1,200.00	\$37.91	\$13.29	\$1,162.09	3.16%
Active	R 61-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-206 WATER/SEWER REVENU	\$236,250.00	\$32,531.16	\$15,195.63	\$203,718.84	13.77%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-235 TRANSFER IN	\$30,500.00	\$0.00	\$0.00	\$30,500.00	0.00%
Active	R 61-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>		\$267,950.00	\$32,569.07	\$15,208.92	\$235,380.93	12.15%
<b>Total WATER/SEWER OPERATIONS</b>		\$267,950.00	\$32,569.07	\$15,208.92	\$235,380.93	12.15%
<b>HARBOR/PORT OPERATIONS</b>						
Active	R 62-201 INTEREST INCOME	\$6,000.00	\$2,377.06	\$2,002.82	\$3,622.94	39.62%
Active	R 62-203 OTHER REVENUE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$325,000.00	\$39,791.43	\$33,369.13	\$285,208.57	12.24%
Active	R 62-211 HARBOR/TRAVELLIFT	\$165,000.00	\$13,922.03	\$2,462.50	\$151,077.97	8.44%
Active	R 62-212 BOAT HARBOR/RENTS	\$138,268.00	\$29,756.38	\$11,531.44	\$108,511.62	21.52%
Active	R 62-215 HARBOR/WHARFAGE	\$30,000.00	\$1,461.69	\$1,461.69	\$28,538.31	4.87%
Active	R 62-219 HARBOR ELEC SERVICE	\$10,000.00	\$837.43	\$303.47	\$9,162.57	8.37%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 62-221 HARBOR/VAN STORAGE	\$20,000.00	\$1,118.12	\$758.12	\$18,881.88	5.59%
Active	R 62-222 HARBOR/STALL ELECTRI	\$60,000.00	\$2,826.47	\$1,838.91	\$57,173.53	4.71%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$522.55	\$83.80	\$3,477.45	13.06%
Active	R 62-224 GEARSHED LOCKER REN	\$15,000.00	\$300.00	\$0.00	\$14,700.00	2.00%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	R 62-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$20,000.00	\$1,971.97	\$911.01	\$18,028.03	9.86%
Active	R 62-299 GAIN/LOSS DISPOSITION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>		\$800,768.00	\$94,885.13	\$54,722.89	\$705,882.87	11.85%
<b>Total HARBOR/PORT OPERATIONS</b>		\$800,768.00	\$94,885.13	\$54,722.89	\$705,882.87	11.85%
<b>SOA DOCK</b>						
Active	R 63-215 HARBOR/WHARFAGE	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 63-245 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>		\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
<b>Total SOA DOCK</b>		\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
<b>REFUSE COLLECTION</b>						
Active	R 65-202 FINES AND PENALTIES	\$1,000.00	\$40.27	\$7.78	\$959.73	4.03%
Active	R 65-204 REFUSE COLLECTION	\$153,000.00	\$27,691.84	\$14,925.19	\$125,308.16	18.10%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-235 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF SAND POINT**  
**\*Revenue Guideline-Alt Code©**

10/06/23 10:34 AM

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Current Period: AUGUST 23-24

		23-24	23-24	AUGUST	23-24	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 65-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total</b>	\$154,000.00	\$27,732.11	\$14,932.97	\$126,267.89	18.01%
	<b>Total REFUSE COLLECTION</b>	\$154,000.00	\$27,732.11	\$14,932.97	\$126,267.89	18.01%
	<b>Report Total</b>	\$4,127,594.00	\$893,589.48	\$447,087.34	\$3,234,004.52	21.65%

**CITY OF SAND POINT**  
**\*Expenditure Guideline-No Enc Sum©**

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Page 1

Current Period: AUGUST 23-24

	23-24 YTD Budget	23-24 YTD Amt	AUGUST MTD Amt	23-24 YTD Balance	% of YTD
<b>GENERAL FUND</b>					
LEGISLATIVE	\$98,100.00	\$13,990.35	\$7,853.88	\$84,109.65	14.26%
ADMINISTRATION	\$1,044,625.00	\$310,903.50	\$271,571.74	\$733,721.50	29.76%
PARKS AND RECREATION	\$13,000.00	\$5,481.33	\$3,084.98	\$7,518.67	42.16%
PUBLIC SAFETY	\$749,690.00	\$121,445.37	\$64,915.66	\$628,244.63	16.20%
PUBLIC WORKS	\$513,500.00	\$88,457.26	\$63,586.16	\$425,042.74	17.23%
FACILITIES	\$289,823.00	\$40,601.27	\$28,258.69	\$249,221.73	14.01%
<b>Total GENERAL FUND</b>	<u>\$2,708,738.00</u>	<u>\$580,879.08</u>	<u>\$439,271.11</u>	<u>\$2,127,858.92</u>	<u>21.44%</u>
<b>BINGO FUND</b>					
ADMINISTRATION	\$259,950.00	\$130,949.90	\$86,825.44	\$129,000.10	50.38%
<b>Total BINGO FUND</b>	<u>\$259,950.00</u>	<u>\$130,949.90</u>	<u>\$86,825.44</u>	<u>\$129,000.10</u>	<u>50.38%</u>
<b>SILVER SALMON DERBY</b>					
FIRE	\$27,274.00	\$16,367.27	\$16,367.27	\$10,906.73	60.01%
<b>Total SILVER SALMON DERBY</b>	<u>\$27,274.00</u>	<u>\$16,367.27</u>	<u>\$16,367.27</u>	<u>\$10,906.73</u>	<u>60.01%</u>
<b>CLINIC OPERATIONS/MAINTENANCE</b>					
ADMINISTRATION	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
<b>Total CLINIC OPERATIONS/MAINTENANCE</b>	<u>\$62,412.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$62,412.00</u>	<u>0.00%</u>
<b>ROCK CRUSHER ENTERPRISE FUND</b>					
PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total ROCK CRUSHER ENTERPRISE FUND</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
<b>WATER/SEWER OPERATIONS</b>					
WATER/SEWER	\$268,000.00	\$28,059.49	\$20,505.10	\$239,940.51	10.47%
<b>Total WATER/SEWER OPERATIONS</b>	<u>\$268,000.00</u>	<u>\$28,059.49</u>	<u>\$20,505.10</u>	<u>\$239,940.51</u>	<u>10.47%</u>
<b>HARBOR/PORT OPERATIONS</b>					
HARBOR	\$505,600.00	\$97,915.85	\$66,451.78	\$407,684.15	19.37%
<b>Total HARBOR/PORT OPERATIONS</b>	<u>\$505,600.00</u>	<u>\$97,915.85</u>	<u>\$66,451.78</u>	<u>\$407,684.15</u>	<u>19.37%</u>
<b>SOA DOCK</b>					
HARBOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total SOA DOCK</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
<b>REFUSE COLLECTION</b>					
PUBLIC WORKS	\$153,150.00	\$309,040.42	\$9,519.60	-\$155,890.42	201.79%
<b>Total REFUSE COLLECTION</b>	<u>\$153,150.00</u>	<u>\$309,040.42</u>	<u>\$9,519.60</u>	<u>-\$155,890.42</u>	<u>201.79%</u>
<b>Report Total</b>	<u>\$3,985,124.00</u>	<u>\$1,163,212.01</u>	<u>\$638,940.30</u>	<u>\$2,821,911.99</u>	<u>29.19%</u>

# ADMINISTRATOR



## City of Sand Point

**TO:** Mayor Smith  
City Council Members

**FROM:** Debi Schmit  
City Administrator

**DATE:** October 5, 2023

**SUBJECT:** Monthly Report for October 2023

Here is a summary of items since our last meeting:

- On September 13<sup>th</sup>, I relocated to the Anchorage office for the winter. Fall is a busy time for conferences and meetings in Alaska. I took time off to attend the Aleut Corporation meetings on September 21 and 22 and will again for TAC's annual meeting this month.
- As reported at the last meeting, I attended the AML Infrastructure Conference the week of September 25<sup>th</sup>. It was a valuable week of learning about many new grant opportunities available to the City of Sand Point. The networking was a bonus. Currently, I am sorting through NOFAs, email announcements, and websites to identify funding sources for our needs. My next step is to meet in person or by phone to determine eligibility and then issue letters of interest.
- The harbor bridge project is still under consideration. Hopefully, by the time we meet, I will have an update.
- The FY22 audit is still outstanding, but I expect BDO to present it at the next meeting. Also, we are still in the process of selecting a new auditor.
- I assisted Mayor Smith with creating a new combined position to oversee our Fire and EMS Departments. We have secured the funding to do this and are advertising a full-time director position.
- Priorities for me through the holidays are to write grants, become very acquainted with our budget, and work on possible strategic planning.

**POLICE CHIEF**

# SAND POINT

## POLICE DEPARTMENT

### **MEMORANDUM**

To: Honorable Jim Smith, Mayor, City of Sand Point  
Ms. Debi Schmit, City Administrator, City of Sand Point  
Mr. Austin Roof, City Councilperson, City of Sand Point  
Mr. Allan Starnes, City Councilperson, City of Sand Point  
Ms. Amy Eubank, City Councilperson, City of Sand Point  
Mr. Jack Foster Jr, City Councilperson, City of Sand Point  
Ms. Marita Gundersen, City Councilperson, City of Sand Point  
Ms. Arlene Gundersen, City Councilperson, City of Sand Point

From: Chief Jeff Thompson

Date: October 5th, 2023

Re, [Police Department's Monthly Report for September 2023](#)

### **Police Department**

- Jeff Thompson, Chief of Police #101
- Captain Richard Lowery #102
- Office Manager Edith Mejia #103
- Officer Benjamin Allen #104
- Officer Rob Stumph #105
- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

# **Police Activity**

September 2023

## **2 persons arrested and lodged in the city jail**

### **28 calls to 911**

2- 911 hangups/butt dials  
11 MOC  
7 suspicious activities  
3 ambulances needed  
1 Disturbance  
2 Noise complaint  
1 Fire/Dump  
1 2-Missing persons

### **Officer Self-Initiated Activity**

99 business checks  
4 investigation follow-up's  
3 traffic stops  
1 open door  
1 open window  
10 courtesy transports  
2 officer assists

### **Month of September 2023 Activity Summary**

677 mileages patrolled  
4 civil papers served  
99 Business checks  
2 Arrest/Lodged in City Jail

### **Incidents Generated**

2 Hazmat training hours  
3 Thefts  
1 REDDI Report  
3 Intoxicated persons  
1 Vehicle / Accident  
3 Trespasses  
2 Medivacs  
2 Assaults  
1 Assist with court  
2 Burglary  
2 EMS Assist  
2 Stolen properties  
2 Suspended driver's licenses  
1 Title 47



# EMS DIRECTOR

## **EMS REPORT – SEPTEMBER 2023**

**2 911 CALLS FOR AMBULANCE**

**3 MEDEVAC'S**

**1 STAND BY FOR CROSS COUNTRY RACES**

**1 PATIENT BROUGHT FROM KING COVE WAS TAKEN TO CLINIC WHILE WAITING ON MEDEVAC TO ARRIVE**

**A class is needed to re-certify expiring/expired ETT's as soon as possible. I will pass on a company name that I have been speaking with regarding scheduling for whomever is responsible for EMS.**

**EMS currently has 1 EMT1 that recently joined and 2 very limited EMT's that are clinic staff. As many of you may not know, in order for the ambulance to respond to a call to transport a patient, at least 1 EMT1 MUST BE on board, otherwise the ambulance should be considered to be out of service if there is not an EMT1 available to go on the call.**

**State re-certification for our BLS Ambulance service is due before the end of December.**

**Sincerely,  
Denise Mobeck  
Temp EMS Director**

# FIRE CHIEF

**FIRE CHIEF  
SEPTEMBER 2023 REPORT**

Fire hall: I've been working on getting fire hall cleaned

Firetruck: it's ready for fire calls

Training: come by on Sundays

Fire calls : One fire at dump/thanks to city crew /harbor crew. For doing a great job

If you have any questions, please feel free to contact me.

Thanks,

Jason Bjornstad  
Fire Chief

PUBLIC WORKS  
DIRECTOR

# City of Sand Point Public Works Department

## Monthly Report September 2023

---

- Grade roads
- Fueled City Buildings
- Cut brush on side of roads
- Hauled and spread rock
- Picked up abandoned vehicles
- Dumpster to residence
- Hauled gravel for UTI
- Changed blades on Cat grader
- Moved Hitachi to harbor
- Hauled two boats to landfill
- Moved Hitachi to landfill
- Rebuilt shop heater
- Excavate and hauled rock for pad at landfill for new incinerator
- Helped clean incinerator
- Filled sand shed and sand truck
- Put rock on skiff haulout ramp in harbor
- 1 grave
- Landfill fire
- Moved Hitachi for rental
- Moved connex from residence to landfill
- Filled in eroded roadside in harbor
- Replaced exhaust and muffler on sweeper
- Ordered concrete for water plant generator
- Ordered asphalt patch
- Ordered window for landfill skid steer

## **Water/Sewer City Council Report**

**September 2023**

**Dylan Jacobsen**

- Monthly reports/monthly sample done
- Been keeping in touch with the school regarding the pool work/filling the pool.
- Trident went online on our water system on 9/11 for their bunkhouses, galley, laundry.
- Pumped out grease at Russian town sewer plant.
- Cleaned the screens on the reservoir intake.
- Worked with Jade to set up travel to ARWA conference in Anchorage.
- Picked up larger items around dumpsters with Brandon.
- Working on filing paperwork and cleaning up the water plant/cleaning up tools.
- Talking with DEC/RMW program about next years upcoming lead and copper regulation change and information collection paperwork.

# HARBOR MASTER



Robert E. Galovin  
Small Boat Harbor Report  
September 2023

- Hauled and stored boats
- Fixed a couple street lights
- Dump runs
- Did some maintenance on the big lift
- Working on bilge blocks
- Public Works helped with the removal of the derelict vessel Frances.
- Went to AAHPA (Alaska Association of Harbormasters & Port Administrators) conference in Ketchikan

# HEARINGS, ORDINANCES AND RESOLUTIONS

# OLD BUSINESS

# NEW BUSINESS

**Alaska Municipal League 73<sup>rd</sup> Annual Local Government Conference**  
*DRAFT Agenda*

**Wednesday, November 29 - VIRTUAL**

- 9:00am      Newly Elected Officials Training via Zoom
- **Budgets and Government Accounting**
  - **Lobbying Effectively**
- Noon              Break for lunch
- 1:00pm      Newly Elected Officials Training via Zoom
- **Ethics and Conflict of Interest**
  - **Introduction to Title 29 or Title 29 for Experts**
- 4:30pm      Adjourn

**Monday, December 4**

Affiliate Sessions

- AMMA – Managers                              Tikahtnu C
- AAMC – Clerks                                      Kahtnu 1 & 2
- AMAA – Attorneys                                Tikahtnu E/F
- AAAO – Assessors                                Tikahtnu D

Newly Elected Officials

Tikahtnu B

- 8:30am      Welcome and Introductions
- 9:00am      **Reviewing the Fundamentals of Elected Office**
- **Open Meetings Act**
  - **Quasi-Judicial Role and Ex-Parte Contact**
- Noon              Lunch
- 1:00pm      **Reviewing the Fundamentals of Elected Office**
- **Roles and Responsibilities of Municipal Officials**
  - **Parliamentary Procedure**
- 3:00pm      **Q&A and Discussion**
- 4:30pm      Adjourn
- 5:30pm      **ACoM – President’s Legislative Reception**                              Tikahtnu B
- First-time Attendees, Newly Elected Officials, Mayors + Legislators

**Tuesday, December 5**

Affiliate Sessions

- AMMA – Managers Ballroom C
- AAMC – Clerks Kahtnu 1 & 2
- AMAA – Attorneys Ballroom E/F
- AAAO – Assessors Ballroom D
- ARSSTC Annual Meeting K'enakatnu 6

Alaska Conference of Mayors

- |         |   |              |
|---------|---|--------------|
| 8:00am  | Breakfast   | Ballroom B   |
| 9:00am  | <b>33<sup>rd</sup> Legislature</b>  |              |
| 10:30am | <b>Infrastructure</b>   |              |
| Noon    | Lunch   |              |
| 1:00pm  | <b>Session</b>  |              |
| 2:00pm  | <b>State Fiscal Analysis and Policy Discussion</b>  |              |
| 3:00pm  | <b>ACoM Annual Business Meeting</b><br>ACoM President - Mayor <b>Glenda Ledford</b> , City of Wasilla <ul style="list-style-type: none"> <li>• Guidelines</li> <li>• Potential Policy Statements</li> <li>• Election of Officers</li> </ul> |              |
| 4:30pm  | Adjourn   |              |
| 5:00pm  | <b>Alaska Municipal Health Trust Annual Meeting</b><br>Attended by current plan participants for annual business meeting of Trustees; open to everyone. Light appetizers provided.  | K'enakatnu 6 |
| 6:00pm  | <b>Alaska Municipal Clerks - Annual Banquet</b>   | Ballroom A   |

Wednesday, December 6

- |         |  |
|---------|--|
| 7:00 am | Registration open  |
| 8:00 am | <b>Breakfast</b>   |
| 9:00 am | <b>Opening Session</b> <ul style="list-style-type: none"> <li>• <b>Welcome</b></li> <li>• Land Acknowledgement</li> <li>• Pledge of Allegiance</li> <li>• <b>Members of the Congressional Delegation</b> <ul style="list-style-type: none"> <li>○ <b>Sen. Lisa Murkowski</b>, U.S. Senate (<i>invited</i>)</li> <li>○ <b>Sen. Dan Sullivan</b>, U.S. Senate (<i>invited</i>)</li> <li>○ <b>Rep. Mary Peltola</b>, U.S. House (<i>invited</i>)</li> </ul> </li> </ul> |

9:45 am	<b>AML – Year in Review</b>	<b>Tikahtnu Ballroom</b>
10:00 am	<i>Break</i>	
10:15 am	<b>State of the State</b> <ul style="list-style-type: none"> <li>• Governor Mike Dunleavy (<i>invited</i>)</li> </ul> <b>Legislative Priorities</b> <ul style="list-style-type: none"> <li>• Senate President <b>Gary Stevens</b> (<i>invited</i>)</li> <li>• Senator <b>Cathy Giessel</b> (<i>invited</i>)</li> <li>• House Speaker <b>Cathy Tilton</b> (<i>invited</i>)</li> <li>• House Minority Leader <b>Calvin Schrage</b> (<i>invited</i>)</li> <li>• Representative <b>Bryce Edgmon</b>, Chair, Bush Caucus (<i>invited</i>)</li> </ul> <b>Budget Projections</b> <ul style="list-style-type: none"> <li>• <b>Alexei Painter</b>, Legislative Finance</li> </ul>	<b>Tikahtnu Ballroom</b>
11:45 am	<b>Lunch</b>  <b>A Day in the Life</b> <i>Spotlight on the experience of our rural mayors and managers, in daily activities and operations, followed by panel discussion with federal officials.</i>	<b>Tikahtnu Ballroom</b>
1:15 pm	<i>Break</i>	Foyer
1:30 pm	<b>Concurrent Sessions</b> <ul style="list-style-type: none"> <li>• Recruiting, Retaining, &amp; Managing a Healthy Workforce</li> <li>• Preparing for &amp; Mitigating Environmental Impacts</li> <li>• Local Government Role in Broadband</li> <li>• Introduction to Asset Management</li> <li>• Implementation of Carbon Offset Program</li> </ul>	
2:45 pm	<i>Networking Break</i>	Exhibit Hall
3:00 pm	<b>Concurrent Sessions</b> <ul style="list-style-type: none"> <li>• Implementation of Updated Alcohol Statutes &amp; Regulations</li> <li>• Hiring &amp; Managing a Village Police Officer</li> <li>• Effective Public &amp; Tribal Engagement</li> <li>• Cities of Opportunity &amp; Social Determinants of Health</li> <li>• Implementing Effective Asset Management</li> </ul>	
4:15 pm	<b>Exhibitor Showcase</b>	
4:30 pm	<b>Music &amp; Networking in the AMLounge</b>	
4:30 pm	<b>Work Session</b>	

- **Evaluating Building Codes**
- **Energy Intake Hub & Project Development**
- **Coastal Resilience**

- 4:30 pm      **Committee Meetings**      K'enakatnu 6  
*The AML Legislative and Resolutions Committee will conduct this formal meeting to 1) review and provide for members' consideration legislation that impacts local governments, and 2) develop and approve AML 2024 resolutions, for action at the Annual Business Meeting.*
- **Legislative Committee**
  - **Resolutions Committee**
- 4:30 pm      **Nominating Committee**      Kahtnu 1  
*The AML Nominating Committee will conduct this formal meeting to develop and approve the final candidate slate for the AML board of directors.*
- 5:30 pm      **Community Block Party and Silent Auction**      Tikahtnu A
- 7:30 pm      Adjourn Day One

**Thursday, December 7**

- 7:30 am      Registration
- 7:30 am      **Breakfast and AML-JIA Business Meeting**
- 8:30 am      Announcements
- 8:45 am      **Concurrent Sessions**
- Labor Negotiations – Best Practices
  - Transportation Development – Statewide Equity
  - Strengthening Coastal Resilience
  - Local Government Action on Housing
  - Tax Talk – News, Dos, & Don'ts
- 10:15 am      *Networking Break*
- 10:30 am      Concurrent Sessions
- Making the Most of your Money
  - BSA – Evaluating the Cap
  - New Energy – Deploying Federal Investments
  - Leveraging AI – Effective Use of ChatGPT & Other Business Decisions
  - Alaska's Public Lands & NACo
- 11:45 am      *Break*
- 12:00 pm      **Annual Awards Luncheon**
- Elected Official of the Year



- Municipal Employee of the Year
- Vic Fischer Lifetime Service Award
- Emerging Municipal Leader Award
- Municipal Innovation Awards

- 1:00 pm      **AML Membership Announcements**
- **Resolution Committee** – update to members on 2023 resolutions submitted
  - **Nominating Committee** – update to members on the slate of AML Board candidates
  - **Board Candidates** – candidate one-minute intros
- 1:30 pm      **Concurrent Sessions**
- Implementing the Opioids Settlement Funds
  - Alaska Cybersecurity Plan & Implementation
  - Economic Impact of Inflation & Demographic Change
  - Sustainable Energy Strategies = Lowering Energy Costs in Alaska
  - AML Grant Writing Experience & Services
- 2:45 pm      Ice Cream Social and Exhibitor Drawing
- 3:15 pm      **Federal & State Infrastructure Investment**
- 4:30pm      **Music & Networking in the AMLounge**
- 4:30 pm      **Work Sessions**
- **TIFIA & Other Transportation Financing Tools**
  - **EV Deployment in Rural Alaska**
  - **Water & Sewer Community Technical Assistance**
- 6:00 pm      **Game Night!**  
*A fun event to socialize and reconnect.*
- 8:00 pm      Adjourn Day Two

**Friday, December 8**

- 7:30 am      Breakfast
- 8:00 am      **AMLIP Annual Meeting**  
*Jointly with the Alaska Government Finance Officers Association*  
Investment Outlook - Key Bank
- Alaska Permanent Capital Management
  - AMLIP Board Elections
- 9:00 am      **Alaska Municipal League Annual Business Meeting**
- President’s Report**
- Director’s Report**

**Elections**

*Vote for new board members and officers;*

**Legislative and Resolutions Committee**

- Legislative Positions
- Resolutions

**Election Results**

**Announcements**

11:30 am

**Adjourn Annual Conference**

Noon

**AML Board of Directors – onboarding and meeting**

# ABOUT PACIFIC MARINE EXPO

Pacific Marine Expo is the largest commercial marine trade show on the West Coast, serving commercial mariners from Alaska to California.

Experience the Expo...



Be a part of the once a year industry event that brings together commercial fishermen and mariners from across the Pacific Northwest to do business, get industry updates, and connect with both old and new friends!



**If you make your living on the water, you just can't afford to miss it!**

- More than 500 exhibitors including equipment companies, propulsion, builders, and suppliers and more
- Education sessions on marine safety, business management, regulatory issues and technical advancements, and more
- The Alaska Hall, daily free happy hours, the King County Maritime Economic Forecast Breakfast, an Authors & Artists Corner, a special Fishermen's Lounge, the National Fisherman Highliner Awards, performances by Fisher Poets, and the epic Fisherman of the Year contest

**Who should attend?**

- Commercial fishermen
- Commercial vessel owners/operators
- Passenger vessel owners/operators
- Charter boat owner/operators
- Shipyards, commercial boat builders, recreational boat builders
- Engineers and architects
- Captains, operators and owners of large charter and pleasure yachts
- Seafood processors
- Port officials and port engineers
- Harbormasters
- Marina operators
- Marine surveyors
- Military buyers and governmental officials
- All others affiliated with the marine industry

**Who should exhibit?**

- Boatbuilding/repair
- Fishing gear
- Electronics – navigation
- Deck machinery/hardware/equipment
- Boatbuilding supplies
- Electronics – communications
- Safety/survival
- Electrical systems & components
- Propulsion & power
- Electronics – fish finding



**2023 Expo Hours**

Wednesday, Nov. 8, 10:00 am – 5:00 pm

Thursday, Nov. 9, 10:00 am – 5:00 pm

Friday, Nov. 10, 10:00 am – 2:00 pm

## Questions

Visitor

Questions: [info@pacificmarineexpo.com](mailto:info@pacificmarineexpo.com) or  
(508) 743-8566

Exhibiting

Information: [sales@pacificmarineexpo.com](mailto:sales@pacificmarineexpo.com)

Exhibitor Logistical

Questions: [customerservice@divcom.com](mailto:customerservice@divcom.com)



# PUBLIC COMMENTS

# COUNCIL COMMENTS

# ADJOURNMENT

**FYI**





THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,  
and Economic Development  
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS  
Fairbanks Office

455 Third Avenue, Suite 140  
Fairbanks, Alaska 99701-3110  
Main: 907.451.2718  
Fax: 907.451.2742

September 14, 2023

Andy Varner, City Administrator  
City of Sand Point  
P.O. Box 249  
Sand Point AK, 99661

RE: FY24 Community Assistance Program (CAP)

Dear Mr. Varner:

The Division of Community and Regional Affairs (DCRA) is pleased to announce the FY24 Community Assistance Program (CAP) payment for your community. The FY24 CAP payment for City of Sand Point is: \$83,424.74.

Entities that submitted all the required documentation for eligibility will be issued their CAP payment. Entities that have not yet submitted the required documentation for eligibility will be issued their calculated payment amount, once received.

To check the status of your CAP payment, go to the DCRA website at:

<https://www.commerce.alaska.gov/dcra/eGrantsOnLine/Pages/RevenueSharing.aspx>

The status report will indicate any required documents needed to disburse your payment.

If there are any questions concerning the Community Assistance Program payment, please contact me at: (907)451-2718 or [caa@alaska.gov](mailto:caa@alaska.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "Kimberly Phillips".

Kimberly Phillips  
Grant Administrator 3





QAGAN TAYAGUNGIN TRIBE  
P.O. BOX 447  
SAND POINT, ALASKA 99661  
PHONE (907) 383-5616  
FAX (907) 383-5814

City of Sand Point  
P.O. Box 249  
Sand Point, AK 99661

September 30, 2023

Dear Mr. Mayor Smith & Council Members,

The Qagan Tayagungin Tribe Environmental Department would like to thank you for your generous donation and continued support. With the donation we received we were able to get burgers, hot dogs, soda, chips, and additional prizes for the event.

The End of Summer Clean-up event was a great success. There were 43 participants and 126 bags of trash collected along the sides of the roads. We are so thankful for these events because they leave our community and members a healthier environment.

WE GREATLY APPRECIATE YOUR DONATION FOR THIS CAUSE

Sincerely,

Qagan Tayagungin Tribe  
Environmental Department

