

CALL TO ORDER:

The Sand Point City Council's regular meeting was held on Tuesday, October 14, 2025, in the City Chambers and via teleconference. Mayor James Smith called the meeting to order at 7:03 p.m.

ROLL CALL:

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Jani Gundersen	Seat B	Present
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
William "Billy" Dushkin Jr.	Seat F	Present

A quorum was established.

Staff in attendance:

Debi Schmit, Administrator -via Zoom
Charlotte Hansen, Finance Director
Allen Kuchenoff Jr., Harbormaster
Jade Gundersen, City Clerk
Dylan Jacobsen, Water & Sewer Director
Jeff Wood, Police Officer
Casey Canfield, Police Officer

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Billy Dushkin Jr. moved to approve the agenda.

SECOND: Council Member Austin Roof seconded the motion.

VOTE: Motion passed unanimously.

CERTIFICATION OF ELECTION

City Clerk Jade Gundersen, acting as Election Supervisor, read the official results of the General Election held on October 7, 2025. Austin Roof, Council Seat A, received 83 of 107 votes and Amy Eubank, Council Seat C, received 97 of 107 votes.

MOTION: Council Member Billy Dushkin Jr. moved to certify the 2025 General Election results as presented.

SECOND: Council Member Jani Gundersen seconded the motion.

VOTE: Motion passed unanimously.

OATH OF OFFICE

Austin Roof and Amy Eubank swore in and assumed their seats on the Council.

PUBLIC COMMENTS ON AGENDA ITEMS: None

CONSENT AGENDA:

- MOTION: Council Member Marita Gundersen moved to approve the Regular Meeting Minutes of September 12, 2025.
- SECOND: Council Member Amy Eubank seconded the motion.
- VOTE: Motion passed unanimously.

REPORTS:

Water & Sewer Supervisor-Dylan Jacobsen

Dylan Jacobsen read his report, which was included in the packet.

Harbormaster- Allen Kuchenoff Jr.

Harbormaster Allen Kuchenoff Jr. read his report, which was included in the packet.

Police Department-Officer Jeff Wood

Officer Jeff Wood read the report included in the packet. He added that he is working on the fire boat and attending a collateral academy in December. He introduced the new Police Officer, Casey Canfield.

Finance Officer-Charlotte Hansen

Charlotte Hansen reported that the Fish Tax Revenue for the past 3 months is \$331,468, and Sales Tax is \$246,962.00, which September only includes Trident’s information. The financial report was included in the packet.

Administrator – Debi Schmit

Administrator Debi Schmit read her report included in the packet.

PUBLIC COMMENTS ON AGENDA ITEMS:

Douglas Holmberg expressed concern that the work being done on the fireboat involves grinding down the surface, which is removing the anodized coating that protects the aluminum.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2025-02: An Ordinance of the City of Sand Point Amending Title 13, Chapter 6 Of the Code of Ordinances, City of Sand Point, Regarding Metal Shipping Containers.

Council Member Amy Eubank read the proposed change to the ordinance.

- MOTION: Council Member Billy Dushkin Jr. moved to put Ordinance 2025-02 on the floor for first reading as read.
- SECOND: Council Member Austin Roof seconded the motion.
- DISCUSSION: None
- VOTE: Motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS:

1. FY24 Audit
 - MOTION: Council Member Amy Eubank made a motion to accept the FY24 Audit as presented.
 - SECOND: Council Member Jack Foster Jr. seconded the motion.
 - Discussion: None

VOTE: Motion passed unanimously.

2. Donation Policy

The Council directed the Administration to establish a more formal donation procedure, including reports from games of chance, and to incorporate this procedure into a donation form to be completed.

3. Donation Request: Pauloff Harbor Tribe Silver Bell Rock

MOTION: Council Member Austin Roof made a motion to donate \$250 to the Pauloff Harbor Tribe for the Silver Bell Rock.

SECOND: Council Member Jani Gundersen seconded the motion.

DISCUSSION: None

VOTE: Motion passed unanimously.

4. Donation Request: Sand Point Senior Class Trip

Council asked the Class Advisor for a status update on fundraising efforts since the letter was sent. The Advisor reported that the group is progressing well and that plans are in place moving forward.

MOTION: Council Member Austin Roof moved to donate \$1000 to the Sand Point Senior Class of 2026.

SECOND: Council Member Billy Dushkin Jr. seconded the motion.

DISCUSSION:

VOTE: Motion passed unanimously.

PUBLIC COMMENTS:

Douglas Holmberg expressed concern about the drug problem in the community and asked what actions the City plans to take.

Mayor Smith addressed the community's drug concerns, affirming that the City and Police Department are actively addressing the issue. He clarified that neither he nor the Council are hindering police efforts, emphasized their support for the Police Department, and noted that challenges in the legal system have slowed some cases.

Douglas Holmberg asked whether it was true that the City stopped funding the drug officer. Mayor Smith further confirmed that he is still employed by the City and commended the department he is in on the work they are doing.

COUNCIL COMMENTS:

Council Member Amy Eubank thanked Alan Aldred for his time serving as EMS Director, Brandon Gundersen for advancing his training, Mayor Smith for speaking up for the City and Council, and the police department for being here.

Amy Eubank requested a Special Meeting for the purpose of reviewing and discussing financial matters more thoroughly.

Council Member Jani Gundersen spoke about the drug problem in the community and said that it will take everyone working together to address it, not just one person or group.

Council Member Austin Roof welcomed the new officer and thanked Alan Aldred for working with EMS, noting the importance of filling the vacant position soon to ensure continued ambulance service. He also thanked the Finance Director and Administrator for completing the audit, stating that it provides a clearer understanding of the City’s financial status and will help the City move forward with better financial oversight, allowing departments to accomplish more.

Council Member Amy Eubank requested a Special Meeting to have a more in-depth discussion regarding finance.

Administrator Debi Schmit added that she thinks that there can be a more in-depth conversation about finances at the next workshop.

Mayor Smith thanked Douglas Holmberg for coming and highlighting the drug issue, and thinks the community coming together to address the problem is key.

Council Member Jack Foster Jr. added that the justice system is discouraging in relation to the drug problem, and people should pay attention to the judges they vote for.

NEXT MEETING DATE

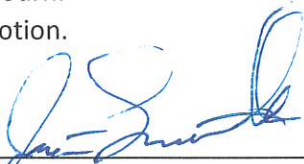
Due to the City holiday on Tuesday, November 11, 2025, in observance of Veterans Day, the regular meeting will be held on Wednesday, November 12, 2025.

ADJOURNMENT:

MOTION: Council Member Billy Dushkin Jr. moved to adjourn.

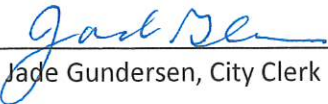
SECOND: Council Member Amy Eubank seconded the motion.

The meeting adjourned at 7:53 pm.



James Smith Sr., Mayor

ATTEST:



Jade Gundersen, City Clerk