

**CALL TO ORDER:**

The Sand Point City Council's regular meeting was held on Tuesday, September 9, 2025, in the City Chambers and via teleconference. Mayor James Smith called the meeting to order at 7:02 p.m.

**ROLL CALL:**

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Jani Gundersen	Seat B	Present
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
William "Billy" Dushkin Jr.	Seat F	Present @ 7:03 pm

A quorum was established.

**Staff in attendance:**

Debi Schmit, Administrator  
 Benjamin Allen, Police Chief  
 Dylan Jacobsen, Water & Sewer Supervisor/Acting Public Works Director  
 Allen Kuchenoff Jr., Harbormaster  
 Alan Aldred, EMS Director  
 Jade Gundersen, City Clerk

**APPROVAL OF AGENDA:**

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Marita Gundersen moved to approve the agenda.

SECOND: Council Member Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS ON AGENDA ITEMS:** None

**CONSENT AGENDA:**

City Clerk Jade Gundersen reported an error in the Minutes of August 27, 2025 under Ordinance 2025-02. Under "VOTE," it should read "motion failed" instead of "motion passed" due to City code requiring four affirmative votes.

MOTION: Council Member Austin Roof moved to approve the Regular Meeting Minutes of August 27, 2025 with the recommended correction.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

**REPORTS:**

Acting Public Works Director – Dylan Jacobsen

The report was included in the packet, Dylan was available for questions.

Water/Sewer Director- Dylan Jacobsen

Water/Sewer Director Dylan Jacobsen's report was included in the packet; he was available for questions. Council Member Austin Roof asked if the Lead Pipe Study had been completed, and Dylan considered that to be the case.

Harbormaster- Allen Kuchenoff Jr.

Harbormaster Allen Kuchenoff Jr. reported that the crew hauled and stored boats, completed some work on the East Wall, and noted a few damaged pilings that will need attention. They also performed maintenance on both the big lift and the small lift. They are currently working on some billing.

Police Chief- Ben Allen

Police Chief Ben Allen's report was included in the packet. He was available for questions.

EMS Director- Alan Aldred

EMS Director Alan Aldred's report was included in the packet. He added that the ETT class starts on Sunday from 9 am-5 pm, through Thursday, and currently has 5 people signed up, with 5 more spaces available.

Finance Officer-Charlotte Hansen

Administrator – Debi Schmit

Administrator Debi Schmit's report was included in the packet. She added that the City was preparing to communicate with Peter Pan Seafoods regarding the cleanup at the airport; however, this was ultimately unnecessary as the company contracted a local business to remove the debris left from the fire. The debris has been staged, and DEC has instructed the City not to permit its disposal in the landfill. She also noted that due to the short turnaround time between meetings, staff were unable to complete the donation policy, emergency plan, and additional ordinances that required further information.

**HEARINGS, ORDINANCES, AND RESOLUTIONS:**

1. Resolution 25-07: A Resolution of the Sand Point City Council Appointing Election Judges for the October 7, 2025, General City Election.

City Clerk Jade Gundersen read Resolution 25-07.

MOTION: Council Member Austin Roof moved to adopt Resolution 25-07: A Resolution for the Sand Point City Council Appointing Election Judges for the October 7, 2025 General City Election.

SECOND: Council Jani Gundersen seconded the motion.

VOTE: Motion passed unanimously.

**OLD BUSINESS: None**

**NEW BUSINESS:**

1. Area M Seiners Association Membership

Administrator Debi Schmit clarified that it is a membership due, not a donation request. Heather Thompson spoke on behalf of the Association, stating that they operate solely on membership dues, asking every year for \$5000 from tribes, corporations, and cities. She added that there is an important Board of Fish meeting in February, and although it is a seine association, they also represent set netters. Council Member Jack Foster Jr. asked if this would come out a donation fund, and Administrator Debi

Schmit clarified that it would be out of the general fund. She also strongly recommended supporting the membership dues, emphasizing the importance of the fisheries industry to the local economy.

MOTION: Council Member Amy Eubank moved to approve the \$5000 membership fee for the Area M Seiners Association.

SECOND: Council Member Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS:** None

**COUNCIL COMMENTS:**

Council Member Austin Roof thanked the Silver Salmon Derby committee for another great weekend, recognizing the effort. He also thanked the law enforcement and first responders for consistently being there for the community.

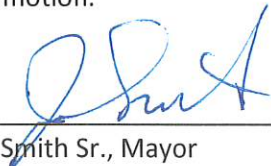
**NEXT MEETING DATE:** October 14, 2025

**ADJOURNMENT:**

MOTION: Council Member Amy Eubank moved to adjourn.

SECOND: Council Member Jani Gundersen seconded the motion.

The meeting adjourned at 7:18 pm.

  
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James Smith Sr., Mayor

ATTEST:

  
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Jade Gundersen, City Clerk